



# United States Department of the Interior



## BUREAU OF LAND MANAGEMENT

California State Office  
2800 Cottage Way, Suite W1834  
Sacramento, CA 95825  
[www.ca.blm.gov](http://www.ca.blm.gov)

March 5, 2004

In Reply Refer To:  
4400, 1790 (CA-930)P

EMS TRANSMISSION: 3/5/04  
Instruction Memorandum **No. CA-2004-022**  
Expires: 9/30/05

To: Field Office Managers

From: State Director

Subject: Transmittal of Environmental Assessment Template/Livestock Grazing Authorizations

Attached is the template for preparing environmental assessments and grazing decisions in accordance with 43 CFR 4160.1 for livestock grazing authorizations. This template was originally developed at the Land Health and NEPA Training held in Sacramento in November 2000 and modified as a result of the Fully Processed Permit Workshop held in February, 2004. Minor modifications of the template were incorporated into this revised version. A fully processed permit is defined as completion of adequate environmental impact analysis, appropriate consultation in accordance with the Endangered Species Act, and issuance of a proposed grazing decision in accordance with 43 CFR 4160.1.

Field Offices are to use this template to prepare any new environmental assessment and grazing decision process beginning with permits that expired in FY 1999 and FY 2000 that have not been fully processed and any other permit that has not been fully processed thereafter.

The National Environmental Policy Act Handbook, H-1790-1 states "Decisions are documented in accordance with program-specific requirements." For decisions resulting in an environmental assessment for grazing, you must issue those decisions in accordance with 43 CFR 4160.1.

If you have any questions please call Dianna Brink, Range Specialist at (916) 978-4645 or Jack Mills, Planning Specialist, 916-978-4636.

Signed by:  
James Wesley Abbott  
Associate State Director

Authenticated by:  
Richard A. Erickson  
Records Management

### Attachment

1. Environmental Assessment Template
2. Proposed Grazing Decision Template
3. Final Grazing Decision Template